

TIMELINX ALERTPAK SAMPLE ALERTS*

Activities; Created by Other Than Leader	Projects; Hours Used is > 10% Over Contract
Case; Contact Link Missing	Projects; Hours Used is > 25% Over Contract
Case; No Scheduled Activities	Projects; Hours Used is > 50% Over Contract
Contacts; Expiring in 60 Days	Projects; Hours Used is Between 50% - 70% of Contract
Expenses: Expenses to be Reimbursed	Projects; Hours Used is Between 50% - 70% of Contract
Expenses: New Expense Submitted	Projects; Hours Used is Between 70% - 99% of Contract
Expenses; Submitted Today	Projects; New Project Created
Milestones; Due Date is Today	Projects; No History Last 30 Days
Milestones; Due Today; Less Than 50% Completed	Projects; Over Budget (Exceeded Hours Contracted)
Milestones; Due Today; Less Than 80% Completed	Projects; Overdue and Incomplete
Milestones; Due Within 14 Days	Projects; Prepaid Project Summary
Milestones; Due Within 7 Days	Projects; Project Manager Assigned
Products: Products Added to Project	Projects; Project Status is Changed
Products: Project Products Installed	Retainers; Balance Low (<10% or \$500)
Products: Project Products to be Installed	Retainers; Open with '0' Balance
Projects; Completed Behind Schedule	Task; Task Assigned
Projects; Due for Completion Today	Task; Task Completed
Projects; Due for Completion Within 30 Days	Task; Task Completed (PM Summary)
Projects; Due for Completion Within 7 Days	Tasks; Scheduled Duration Exceeds Estimated Duration
Projects; Estimated Tasks Exceeds Max/Contracted Hours	

* Each alert consists of the logic, format, SQL, and content needed to deliver the specific alert. However, each alert will still need additional configuration to deliver to the correct individuals on the appropriate schedule, and in the proper format (PDF, Word, Excel, Report, etc.). In addition, alerts may need to be modified to account for custom changes made to the system with additional or changed fields and tables created for the particular use. Despite this additional configuration, many dozens of hours will be saved by starting with this pre-made package of programmed alerts.